Terms of Reference for the ICLEI South Asia Regional Executive Committee (RexCom)

1. General

1.1. A Regional Executive Committee (RexCom) for the 2021-2024 term shall be established by the end of September 2020.

Reference: Charter 4.2.1

1.2. The RexCom should act as a high-level strategic leadership, advisory and representation body, preferably consisting of political leaders from ICLEI Members within the region.

Reference: Charter 4.4.1

1.3. ICLEI South Asia RexCom should consist of five members; each elected can be assigned to a specific portfolio (as mentioned in the RexCom Application Form). A certain number of special advisor positions can be open. Two of the RexCom members shall be elected Chair and Vice-Chair.

Reference: Charter 4.2.4; By-laws 4.2.3

1.4. The RexCom is elected for a three-year term.

Reference: Charter 4.2.6

1.5. The South Asia RexCom along with RexComs of other regions forms the ICLEI Council.

Reference: Charter 4.2.8

2. Role

2.1. The RexCom represents ICLEI Membership from the relevant ICLEI Region and makes decision on policy to be applied in the region.

Reference: Charter 4.2.3.

2.2. The RexCom supports the implementation of the ICLEI Strategic Plan. RexCom members will provide strategic guidance for spread of ICLEI South Asia's activities in the region, and particularly in their own countries.

Reference: Charter 4.2.7

2.3. The RexCom members will conduct telephonic meetings at least once in three months. Each RexCom member will support one of ICLEI’s 5 development pathways and would conduct thematic calls once in two months with the ICLEI South Asia staff.

2.4. RexCom members will assist and support ICLEI South Asia through their contacts and reach within local and national governments to introduce tools and activities of ICLEI in their own countries.

2.5. RexCom members will encourage other cities to join the ICLEI network.

2.6. The RexCom shall designate a regional representative to the ICLEI Global Executive Committee (GexCom) from among its ranks. The designated member should make necessary arrangements (including financially) to take part to GexCom’s meetings.

Reference: Charter 4.2.2

2.7. As part of the Council, RexCom members participate in the definition of the general direction for the Association and in the amendment of the ICLEI Charter and By-laws. The Council also elects the GexCom. Members of the RexComs shall also ensure they attend Council meetings. For the 2021-2024
term, the regular meeting of the Council will take place in Malmo, Sweden, in 2021, by the occasion of the ICLEI World Congress 2021.

Reference: Charter 3.1.2 & 3.3; By-laws 3.3

3. Eligibility

In order to be eligible to be a part of the RexCom, one should:

3.1. Preferably be an elected or appointed political leader from an eligible ICLEI Member within the region.

   Note: eligible, meaning not a suspended ICLEI Member

Reference: Charter 4.4.1

3.2. be willing to sign and act according to the Code of Honor

Reference: Charter 4.4.2; By-laws 4.4.2

3.3. Submit the appropriate candidacy documents in due time, responding to the call for candidates.

Reference: By-laws 4.2.4

4. Designation

4.1. A list of candidates for the RexCom should be proposed from among candidacies received by the Regional Director and the ICLEI Secretary General, after appropriate consultations with the incumbent RexCom, and/or Members in the region.

Reference: Charter 4.4.2; By-laws 4.2.4

4.2. The proposed composition for the RexCom should then be submitted to a vote by ICLEI Members in the region. The vote should be open for at least four weeks. Only votes submitted by Members who are not more than one year in arrears for the payment of their membership fee shall be considered valid.

Reference: By-laws 4.2.4.g & 4.2.4.h

4.3. At the expiry of the election period, should the quorum be reached, the proposed composition of the Council should be considered approved and the RexCom elected. The results should then be submitted to the ICLEI President for review. After verification by the President, the President, Secretary General and Regional Director communicate the establishment of the RexCom and declare the commencement date of its term.

Reference: By-laws 4.2.4.i, 4.2.4.j, 4.2.4.k & 4.2.4.l

5. Resignation

5.1. A RexCom member can resign from this position by providing a written document to the President, Secretary General, and Chair of the Regional Executive Committee and/or Regional Director.

Reference: By-laws 4.4.1.a

5.2. Should a RexCom member lose their position within the government of the ICLEI Member they represent, they shall resign from the RexCom, unless they receive endorsement from the Mayor of the ICLEI Member they represented to remain in the position and this recommendation is approved by the remaining RexCom members.

Reference: By-laws 4.4.1.b & 4.4.1.c